

Agenda – Healthwatch Cornwall Board Meeting

7th November 2023 – 8.45am to 10.45am Trevithick Room, New County Hall

This is an “in public” meeting. There is an opportunity for members of the public to bring matters of interest or concern to the attention of the Healthwatch Cornwall Board in item 3. Intention to do so should be notified to Healthwatch Cornwall by 3rd November 2023. We will note matters raised and reply after the meeting. The meeting will then proceed to the Part 1 agenda, as shown below, which people are welcome to observe.

Part 1: In public agenda

Item	Topic	Presenter	Approval or Information	Timing
1	Welcome and introductions	AP		5
2	Apologies	AP		5
3	Questions and comments from the public	AP		5
4	Declarations of interest	AP		5
5	Minutes of meetings 25 th July 2023 and 11 th August 2023 and signature of minutes as true record	AP	Approval	5
6	Actions/matters arising	AP	Information / Approval	10
7	Formal ratification of new Directors	AP	Approval	5
8	Representation list – Director vacancies	AP	Approval	
9	Board representation to groups/committees	AP	Approval	5
10	Staff presentation – KMVP	NB	Information	20
11	Governance <ul style="list-style-type: none"> • Governance Report and Action Log 	AP	Approval	20
12	Management report <ul style="list-style-type: none"> • Management Report • Reports publication process • Quarterly feedback 	MT	Information	20
13	Finance report <ul style="list-style-type: none"> • 2023/24 budget – formal ratification • Q2 2023/24 accounts • Risk Register • New Green Book/Living Wage rates and pay banding 	AP/AO	Approval Information Information / Approval	20
14	Report from ODAG <ul style="list-style-type: none"> • ODAG report to Board • HR Headline report 	TC/AO	Approval Information	15
15	Process for appointment of Vice-Chair	AP	Approval	5
16	Policies for review <ul style="list-style-type: none"> • Update on policies due for review • Policy review table 	AP	Information	5
17	Any other business	AP		5
18	Date, time and location of 2024 Board meetings	AP		5

